



Dear Applicant,

I want to thank you for being part of HDC's Children's Ministry! We are excited to see your gifts and talents be used for the glory of God. Your efforts are appreciated and the impact you will have on a child is priceless.

When filling out this application, know this requires information that is vital for the safety of our children. Please read and answer questions completely and legibly. Please be aware of the following requirements when applying:

**Six Month Rule** - Applicants must have been a member or a regular attendee of High Desert Church for at least six months. This time of interaction between ministry leaders and the applicant allows leaders to better evaluate the suitability of an applicant to work with children.

**Ozone** - Applicants must attend the Ozone sessions #1 & #2 prior to serving on HDC's Kids Teams and complete sessions #3 & #4 within 6 months after joining a team.

**Applications** - Applicants must complete and sign an application giving permission to check references and background information. Upon submission of application, a digital picture will be required.

**Background Information** - **IS REQUIRED** for all Kids Team applicants. All applicants will be checked under "Megan's Law." We will also be conducting **Personal Reference** checks. The references will be done by phone, mail, or in person.

**Interview** - Applicants must attend an interview conducted by Director/Coordinator they will serve under.

**Signature on Team Covenant** – All applicants must agree by signature that they understand and will abide by the Team Covenant.

**Confidentiality of Information** - The church will keep confidential all information that is received in the applicant selection process. Selected information will be stored, with limited access, afforded only to church staff on a need to know basis as determined by the Pastoral Staff.

We look forward to seeing you be part of our HDC Kids Team. May God bless you as you begin your journey in Children's Ministry.

Blessings,

HDC Kid's Team  
High Desert Church

# HDC CHILDREN'S MINISTRY APPLICATION

Please answer each question. Consistent with relevant law, the information on this application will not be disclosed to unauthorized persons.

|   |                  |
|---|------------------|
| Name _____  | Date _____       |
| First                                    Middle                                    Last |                  |
| Address _____   | _____            |
| Street                                    City                                    Zip   |                  |
| Home Phone _____  | Cell Phone _____ |
| Email _____   | @ _____          |
| Gender: M   F   | Birth date _____ |

**Time and area you prefer to serve.**

**On what date would you be available to begin?** \_\_\_\_\_

**Harbor Services:**    Saturday \_\_ 6:00 pm                      Sunday \_\_ 9:00am    \_\_ 11:00am

**7 Service**    Sunday \_\_ 6:00 pm

**Area/s of interest:**

|                             |                         |                                  |                       |
|-----------------------------|-------------------------|----------------------------------|-----------------------|
| _____ Infants/toddlers      | _____ grades 1-2        | _____ Elementary Check-in        | _____ FTS/Kid's Choir |
| _____ 2 & 3 year olds       | _____ grades 3-4        | _____ Elementary/Preschool Music | _____ Special Needs   |
| _____ Pre-K or Kindergarten | _____ grades 5-6        | _____ Summer/Winter Camp         | _____ Drama           |
| _____ Summer Blast          | _____ Behind the Scenes | _____ Large Group Teachers       |                       |

## **Church History and Prior Children's Work**

How long have you been attending High Desert Church? \_\_\_\_\_

Are you a member of HDC     Yes     No

Have you completed any of the following Ozone Classes?

Ozone 1  Yes     No

Ozone 3  Yes     No

Ozone 2  Yes     No

Ozone 4  Yes     No

Have you been baptized?  Yes     No    When? \_\_\_\_\_    Where? \_\_\_\_\_

If you have attended another church frequently within the past 2 years please list below.

|                        |                        |
|------------------------|------------------------|
| _____                  | _____ to _____         |
| Church Name & Location | Approx. dates attended |

Please List all previous church work involving children.

| Church Name/Address | Type of work performed | Dates |
|---------------------|------------------------|-------|
| _____               | _____                  | _____ |
| _____               | _____                  | _____ |
| _____               | _____                  | _____ |

Please List all previous non-church work involving children.

| Name/Address | Type of work performed | Dates |
|--------------|------------------------|-------|
| _____        | _____                  | _____ |
| _____        | _____                  | _____ |
| _____        | _____                  | _____ |

Please list any H.D.C. ministries that you are currently involved in:

1. \_\_\_\_\_ hours per week \_\_\_\_\_
2. \_\_\_\_\_ hours per week \_\_\_\_\_

List gifts, callings, training, education, or other factors that may have prepared you to work with HDC Kids. Use the extra space provided in the back of this booklet if needed.

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Do you know Jesus as your personal Savior? \_\_\_\_\_ Briefly tell how you came to know and follow Jesus.

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Briefly tell how you became a part of HDC and why you want to serve?

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The questions below are part of our interview process in order to help provide a safe and secure environment for our children. All the information on this application is held strictly confidential by the ministry staff and will not be disclosed to unauthorized persons. Answering yes or no to any of the following will not necessarily, but may, preclude your involvement in HDC ministries. Thank you for your understanding.

**PLEASE ANSWER YES OR NO TO ALL OF THE FOLLOWING QUESTIONS AS THEY PERTAIN TO YOUR PRESENT NAME AND ANY OTHER NAME YOU HAVE USED IN THE PAST OR ALIAS, ETC.**

yes no 1. Have you ever been accused of, committed, been arrested for, charged with, under probation for, convicted of, or plead guilty or no contest to sexual or physical abuse or molestation, under California law or under the laws of any other state? If yes, please list the state \_\_\_\_\_. Please explain (use the extra space provided in the back of this booklet if needed):

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yes no 2. Have you ever been reported to a social services agency, law enforcement authority, child abuse registry, or similar organization regarding abuse or misconduct involving children? If yes, please list the state \_\_\_\_\_. Please explain (use the extra space provided in the back of this booklet if needed):

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yes no 3. Have you ever been accused of, committed, been arrested for, any crime under California law or under the laws of any other state? If yes, please list the state \_\_\_\_\_. Please explain (use the extra space provided in the back of this booklet if needed):

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yes no 4. Have you ever been subjected to expulsion, reprimand, or other discipline by a church, denomination or other religious organization? If yes, please describe the circumstances, and provide the name and address of the church, denomination, or religious organization involved (use the extra space provided in the back of this booklet if needed):

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yes no 5. Have you ever been disciplined or dismissed from employment or a volunteer position by any employer, including charitable and religious organizations, following an allegation of sexual misconduct, sexual harassment, or other recognized immoral or fairly subjective inappropriate behavior or conduct? If yes, please describe the circumstances and provide the name and address of the employer (use the extra space provided in the back of this booklet if needed):

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yes no 6. Do you have any chronic health problems? If yes, please explain (use the extra space provided in the back of this booklet if needed):

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yes no 7. Are you currently or have you in the past undergone treatment for drug or alcohol dependency? If yes, please explain (use the extra space provided in the back of this booklet if needed):

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yes no 8. Other than the above, is there any fact or circumstance about you or your background that would call into question you being entrusted with the care of children? If yes, please explain (use the extra space provided in the back of this booklet if needed):

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## REFERENCES

NOTE: ONE OR MORE OF THE FOLLOWING REFERENCES MAY BE CONTACTED.

### Personal References (non-relative)

Name \_\_\_\_\_ Relationship \_\_\_\_\_ City/St. \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ City/St. \_\_\_\_\_ Phone \_\_\_\_\_

### Personal Reference (HDC attender, non-relative)

Name \_\_\_\_\_ Relationship \_\_\_\_\_ City/St. \_\_\_\_\_ Phone \_\_\_\_\_

## APPLICANT'S STATEMENT

I understand that working in the children's ministries of High Desert Church is a privilege and not a right. Therefore, I understand that the church is taking steps to protect the minors within its care and that my completion of this application is a necessary part of this process.

I have read all of the guidelines and policies set forth in this application and agree to comply with them in their entirety. Furthermore, I agree to be bound by the Church Policies of High Desert Church.

I affirm that the information contained in this application is correct to the best of my knowledge. I authorize any individual, church or other organization, which I have identified herein, to give any information, including opinions, that they may have regarding my character and fitness to work with minors. Furthermore, I hereby release High Desert Church, its employees and agents, from any and all liability or claims arising out of the information gathered pursuant to this authorization. I also release any individual, church, or other organization from any and all liability or claims arising out of any information or opinions that they may share pursuant to this request. I waive the right to inspect any information provided about me by any individual, church, or organization referenced in this application.

I understand and agree that it is critical to the mission and ministry of High Desert Church that all employees and volunteers conform to the highest standards of safety, interpersonal conduct, and sexual morality. I affirm that I will strictly comply with High Desert Church children's ministry policies and procedures, including those concerning child safety and protection, sexual abuse and misconduct, and interpersonal relationships. I understand and agree that failure by me to abide by such policies and procedures may result in my immediate dismissal.

My responses above are truthful and accurate. I understand and agree that if they are not truthful and accurate, High Desert Church may determine that I am no longer qualified to be associated with its programs as a church worker, employee, or volunteer in any capacity.

**I have carefully read the foregoing release and acknowledge the content thereof, and I sign this release with my full understanding and agreement.**

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

Please print name \_\_\_\_\_

**MOTOR VEHICLE  
AND CRIMINAL RECORDS CHECK AUTHORIZATION**

I hereby give my permission for High Desert Church to obtain information relating to my criminal history record and motor vehicle record through any agency, entity, or organization having such information. The criminal history record, as received from the reporting agencies, may include arrest and conviction data, as well as any dispositions in lieu of a conviction. I understand that this information will be used, in part, to determine my eligibility to work with minors at this church. I also understand that as long as I remain a volunteer or an employee here, these record checks may be repeated at any time.

I hereby release, indemnify, and hold harmless High Desert Church, its employees and agents, as well as any agency, entity, or organization reporting such criminal history and/or motor vehicle history, from and against any and all claims or causes of actions whatsoever, including but not limited to attorneys' fees, court costs, and other expenses resulting from the investigation of my background in connection with my application to become a volunteer worker or staff member.

**PLEASE COMPLETE THE FOLLOWING:**

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Please print your full name \_\_\_\_\_

Witness \_\_\_\_\_  
(to be witnessed by a church staff member)

The following information is required by law enforcement agencies and other entities for positive identification purposes when checking records. It is confidential & will not be used for any other purpose.

\_\_\_\_\_  
Please print other last names you have used

\_\_\_\_\_  
Social Security # \_\_\_\_\_ Date of Birth \_\_\_\_\_

\_\_\_\_\_  
Driver's License # \_\_\_\_\_ State Issuing License \_\_\_\_\_ Name as it appears on license \_\_\_\_\_